



Higher Education Quality Enhancement Project (HEQEP)
Office of the Sub-project Manager (HEQEP CP#3634)
Sylhet Agricultural University, Sylhet, Bangladesh
Invitation for Tender



GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH		
1	Ministry/Division	Ministry of Education
2	Agency	Sylhet Agricultural University
3	Procuring Entity Name	Sylhet Agricultural University, Sylhet-3100, Bangladesh
4	Procuring Entity Code	Not used at present
5	Procuring Entity District	Sylhet
6	Invitation for	Tender for Goods (Single Lot)
7	Invitation Ref No	SAU/HEQEP/CP-3634/G-4/2015/OTM/04
8	Date	31 August, 2015
KEY INFORMATION		
9	Procurement Method	Open Tendering Method (OTM) National
FUNDING INFORMATION		
10	Budget and Source of Funds	Development Budget (Government and IDA credit)
11	Development Partners	International Development Association (IDA)
PARTICULAR INFORMATION		
12	Project / Programme Code	9137
13	Project / Programme Name	Higher Education Quality Enhancement Project (HEQEP)
14	Tender Package No.	G4
15	Tender Package Name	Supplying, Installing, Customizing, Testing and Commissioning of ERP Software
16	Tender Publication Date	1 September, 2015
17	Tender Last Selling Date	22 September, 2015
18	Tender Closing Date and Time	23 September, 2015 at 12.15 p.m.
19	Tender Opening Date and Time	23 September, 2015 at 12.45 p.m.
20	Name & Address of the office	Address
	Place of selling & receiving Tender Documents	Office of the SPM, HEQEP-AIF Sub-Project (CP#3634), Room No. 114, Ground Floor, Agriculture Faculty Building, Sylhet Agricultural University, Sylhet, Bangladesh.
	Place of opening of Tender	Office of the SPM, HEQEP-AIF Sub-Project (CP#3634), Room No. 114, Ground Floor, Agriculture Faculty Building, Sylhet Agricultural University, Sylhet, Bangladesh.
INFORMATION FOR TENDERER		
21	Eligibility of Tenderer	<ul style="list-style-type: none"> • Tenderer must have up to date and valid Trade license, TIN number, VAT certificate. • The Tenderer shall have a minimum of Five (05) years of overall experience in Supplying and Customising software. i.e. years counting backward from the date of publication of IFT in the newspaper. • Experience of Supplying, Customizing at least two similar softwares during last 5 years. i.e. years counting backward from the date of publication of IFT in the newspaper. • The satisfactory completion of supply of similar software of minimum BDT 25 Lac (Twenty five Lac) under a single contract during last 5 (Five) years. i.e. years counting backward from the date of publication of IFT in the newspaper. • The minimum amount of liquid asset or working capital or credit facility is Tk. 30 (Thirty) Lacs.
22	Place of Pre-tender meeting	Office of the SPM, HEQEP-AIF Sub-Project (CP#3634), Room No. 114, Ground Floor, Agriculture Faculty Building, Sylhet Agricultural University, Sylhet, Bangladesh.
	Date & Time of Pre-tender meeting	9 September, 2015 at 11:00 am
23	Brief Description of Goods	It is an Educational Institution Automation Software, i.e., ERP solutions for the Accounts, HRM, Admission, Exam Results, E-documentation/E-Filing, Education Management, Students Management, Letter Management, Inventory Management, Event Management, Online-Journal Publication and Alumni Management Systems.
24	Brief Description of Related	Studying the existing rules and work-flow of each section/division

	Services	of the university to adopt it in the related modules; developing & (or) customizing the modules as per requirements of the university; installation of the ERP software into the main server and demonstrate it from the user as well as from administrative level; Provide training to the trainers of the university on handling and maintaining the software; Provide maintenance service for a stipulated period.		
25	Price of Tender Document (Tk)	1500.00 (One Thousand and Five hundred only)		
	Identification of Package	Location	Tender Security Amount (Tk)	Completion Time in Weeks / Months
26	G4	Room No. 114, Ground Floor, Agriculture Faculty Building, Sylhet Agricultural University, Sylhet, Bangladesh.	1,00,000.00 (Taka One Lac only)	Three (3) months from the date of contract signing
27	Name of Official Inviting Tender	Dr. Mrityunjoy Biswas		
28	Designation of Official Inviting Tender	Sub-Project Manager		
29	Address of Official Inviting Tender	Office of the SPM, HEQEP-AIF Sub Project (CP#3634), Room No. 114, Ground Floor, Agriculture Faculty Building, Sylhet Agricultural University, Sylhet, Bangladesh.		
30	Contact details of Official Inviting Tender	Phone No: +88-0821-760138; Fax No: +88-0821-761980 Mobile: 01711 240580; E-mail: biswasbari@yahoo.com		
31	The procuring entity reserves the right to accept or reject all tenders or annul the Tender Proceedings without assigning any reason whatsoever.			

Dr. Mrityunjoy Biswas
Sub-Project Manager (CP#3634)

