

Sylhet Agricultural University

1st Convocation 2018

Online Registration Process

Registration Steps:

1. Online Registration.
2. Login (Bill number is your user id) to registration system and update your personal information.
3. Pay Convocation fees through mobile banking(SureCash / ROCKET).

How to Sign up & Login:

- Sign up and create account by clicking on the **Registration** button.
- After successful registration, you will receive a confirmation SMS with **bill no.**
- (Note down the Bill no. Check you have written a number with six digits. Eg.; 185555)
- Bill number is required for **payment** through mobile banking and (future) **login** to registration portal.

How to update personal information:

- After successful (registration) click on **Login** tab.
- There are three parts to set up an account.
 - Personal information
 - Payment confirmation
- You have to complete all of them to finish your registration.
- After completing registration, you have to pay the fees. An SMS will be delivered to you when your payment will have been successfully received.
- Maximum allowed **image size is 150KB.**
- Image dimensions should be **300 x 300 pixels.** Only **.jpg** format is supported.

Payment Method:

- **Rocket**
- **SureCash**

Registration Helpline:

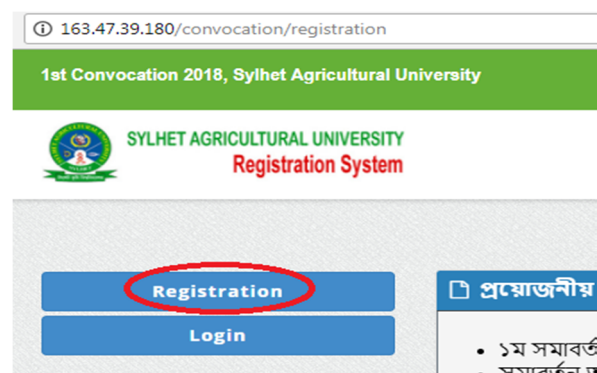
- Email: convocation2018@sau.ac.bd
- Mobile: 01591-190589 (ICT Cell), 01711-266337

STEP-01: Access the website <http://sau.ac.bd/> and then click on **1st Convocation 2018[Registration]** button as shown in picture-01



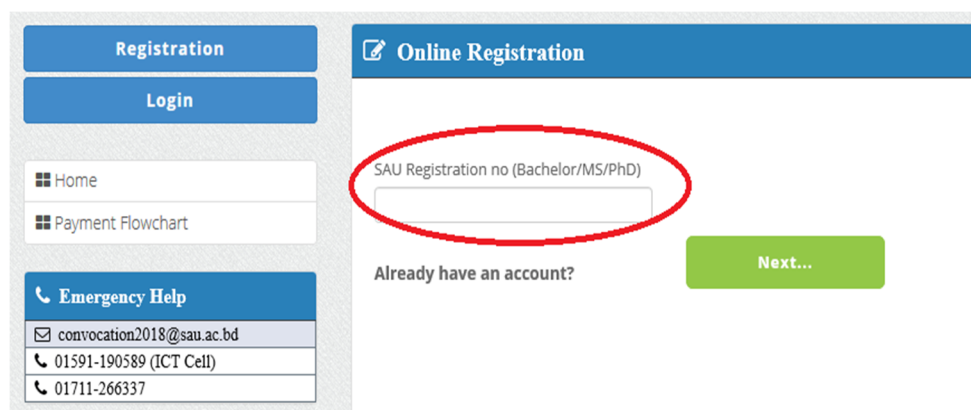
[Picture-01](#)

STEP-02: Click on Registration button as shown in picture-02



[Picture-02](#)

STEP-03: Enter **SAU Registration No** as shown in picture-03



[Picture-03](#)

STEP-04: Enter the following data as shown in picture-04. Mobile No and Email Id are required for further communication.

Sign up now

Full Name **(As per certificate)**

Email Address

Mobile Number

Password

Retype Password

Maximum 80 character allowed

Example: 01611xxyyzz

Minimum 8 char and Maximum 25 character allowed

1. All fields are required.

3. All notification will be sent through mobile no/email address.

Submit

Picture-04

STEP-05: An SMS will be sent to you with bill number when your registration is done successfully. Please save this bill number.

This Bill number will be required for payment through mobile banking and login to convocation registration system.

Online registration confirmation

Congrasulation! Kamal Uddin.

Your online registration completed successfully.

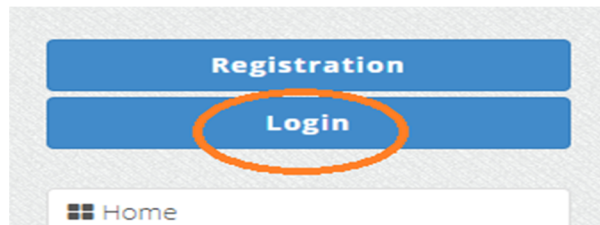
Your bill number is 180009 . Please save this bill number.

Bill number will be required for payment and login to convocation registration system.

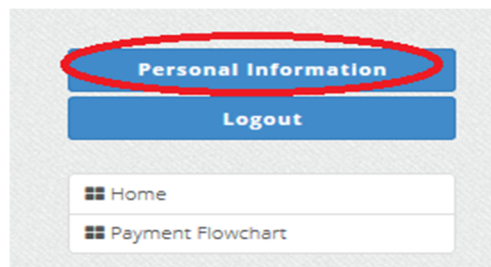
To complete registration process, please login with user id (bill no) and password and submit required personal and academic information.

Picture-05

STEP-06:click on the **login button**(shown in picture-06) for signing into convocation registration system and after successful login click on **Personal Information button**(shown in picture-07).



[Picture-06](#)



[Picture-07](#)

STEP-07:Enter the following Data as shown in picture-08 and 09.

Degree obtained

☐ Bachelor

☐ MS

☐ PhD

Father's Name

Mother's Name

Emergency Contact No

Example: 01611xxyyz

NID

Gender

Select One


Blood Group

Select One

Present Address

Permanent Address

[Picture-08](#)

 **Obtained Degree Information**

Bachelor Degree Information

Faculty Name

Session

Passing Year

Photo
 No file selected.
Maximum allowed size: 300px X 300px and 150 KB


ID No

Result (CGPA)

Result (Grade)

[Picture-09](#)

STEP-08: A page with payment description will appear.

 **Online registration confirmation**

Congrasulation! Kamal Uddin.
Your online registration completed successfully.
Your bill number is 180009 . Please save this bill number.
Bill number will be required for payment and login to convocation registration system.

Total Fees=2800
Already Paid Amount=0
Total Payable Amount=2800

[Picture-10](#)

STEP-09: Now click on **Personal Information button** to view your provided information.

Sylhet Agricultural University
1st Convocation 2018
Student Information

SAU Registration No

: 00510000

Bill Id

: 180009

Student Name

: KAMAL UDDIN

Mother's Name

: ANWARA BEGUM

Father's Name

: KAMAL UDDIN

Mobile Number

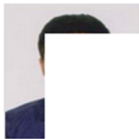
: 01610005797

Emergency Contact No

: 01719351525

Email Address

: TEAT@GMAIL.COM



NID

: 12345678901234

Gender

: Male

Blood Group

: AB+

Present Address

: AAA

Permanent Address

: AAA

Total Fees

: 2800 (Reg: 2000, Bachelor Certificate: 800)

Already Paid

: 0

Payable Amount

: 2800

Payment Status

: Pending

Bachelor Degree Information			
Faculty Name	Faculty of Veterinary, Animal and Biomedical Sciences		
SAU Reg	00510000	ID	123123123


STEP-10: Pay your convocation fees through mobile banking. After payment you will get confirmation SMS from both **SureCash** and **SAU**.

রূপালী ব্যাংক শিওরক্যাশ এডুকেশন পেমেন্ট
টাকা দেই ফোনে ফোনে

সিলেট কৃষি বিশ্ববিদ্যালয়ের ১ম সমাবর্তনের রেজিস্ট্রেশন ফি পরিশোধ করুন নিজের মোবাইল থেকেই

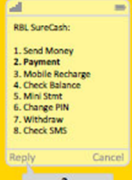
❖ একাউন্ট খোলা ❖ একাউন্টে টাকা জমা ❖ বেতন/ফি পরিশোধ

যদিও ফোনে কোড ডায়াল করে শিওরক্যাশ মোবাইল আনল (ব্যাংকালিক গ্রাহকরা *০৯০#, এয়ারটেল গ্রাহকরা *২০৭#, টেলিটক গ্রাহকরা *০৭০# এবং গ্রামীণফোন, সব গ্রাহকরা ০৯৬০৬০৬০৬০৬ ডায়াল করুন) এবং ফি পরিশোধ করতে নিচের ধাপগুলো অনুসরণ করুন



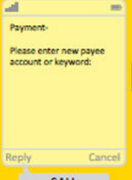
পেমেন্ট কোড
SAU

www.surecash.net



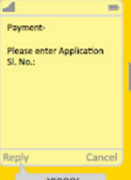
RBL SureCash:
1. Send Money
2. Payment
3. Mobile Recharge
4. Check Balance
5. Mini Stmt
6. Change PIN
7. Withdraw
8. Check SMS

Reply Cancel



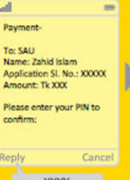
Payment:
Please enter new payee account or keyword:

Reply Cancel



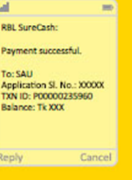
Payment:
Please enter Application SI. No.:

Reply Cancel



Payment:
To: SAU
Name: Zahid Islam
Application SI. No.: XXXXX
Amount: Tk XXXX
Please enter your PIN to confirm:

Reply Cancel




RBL SureCash:
Payment successful.
To: SAU
Application SI. No.: XXXXX
TXN ID: XXXXXX339960
Balance: Tk XXXX

Reply Cancel

সেবাসমূহ: ❑ টাকা জমা/উঠানো ❑ টাকা পাঠানো ❑ এডুকেশন পেমেন্ট ❑ বিল দেয়া ❑ কেনাকাটা ❑ মোবাইল চার্জ

হটলাইন- ০৯৬ ০৯ ২২৪৪৮৮



রূপালী ব্যাংক লিমিটেড
উত্তম সেবার দিগন্ত

শিওরক্যাশ

Payment Flow Chart:

