



**সিলেট কৃষি বিশ্ববিদ্যালয়**  
**Sylhet Agricultural University**

Memo No. Reg./Estt.-1/P.File Officer-22/09/2157

Date: 24.09.2025

**ORDER**

The University authority is pleased to allow **Syeeda Rehana (Passport No-A17026822)**, Deputy Registrar, Office of the Registrar (Establishment-2), Sylhet Agricultural University, Sylhet, Bangladesh to visit India from 05.10.2025 to 19.10.2025. In this connection, authority has already approved his earned leave with station leave permission from 05.10.2025 to 19.10.2025 vide Memo: Reg./Estt.-1/P.File Officer-22/09/2156; dated: 24.09.2025 under the following terms and conditions:

1. That, this University will not bear any financial liability for his said visit.
2. That, after completion of visit **Syeeda Rehana** will be bound to come back and join his duty in time.

This order is issued in Pursuance of the office order vide memo no. ইউজিসি/প্রশাঃ/৪(৪)/৭৩(ভি-১০)২/৭৬৬২ Dated: 08-09-2011, University of Grants Commission, Ministry of Education, Government of the People's Republic of Bangladesh.

By order of the Vice-Chancellor,

Sd/.

(Professor Dr. Md. Asad-ud-doullah)  
Registrar (Additional Charge)  
Sylhet Agricultural University  
Sylhet, Bangladesh.

Memo No. Reg./Estt.-1/P.File Officer-22/09/2157(13)

Date: 24.09.2025

Copy forwarded for information and necessary action to:

1. The Secretary, Secondary and Higher Education Division, Ministry of Education, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. The Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. The Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
4. Officer-In-charge, Indian High Commission, House No. 2, Road No. 142, Gulshan-I, Dhaka.
5. Director General, Department of Immigration and Passport, Sher-e-Banglanagar, Agargaon, Dhaka.
6. Immigration officer, Hazrat Shahjalal (R.) International Airport, Dhaka.
7. Syeeda Rehana, Deputy Registrar, Office of the Registrar (Est-2), Sylhet Agricultural University, Sylhet, Bangladesh.
8. Officer-In-charge, Akhaura Check Post, Brahmanbaria, Bangladesh.
9. Officer-In-Charge, Tamabil Check post, Sylhet, Bangladesh.
10. Director (Finance and Accounts), SAU, Sylhet.
- ✓ 11. Director, Information and Communication Technology (ICT) Cell, SAU, Sylhet, Bangladesh (Requested to upload to website).
12. PS to VC (for kind information of Vice-Chancellor), SAU, Sylhet.
13. Office Copy.

24.09.25

(Professor Dr. Md. Asad-ud-doullah)  
Registrar (Additional Charge)  
Sylhet Agricultural University  
Sylhet, Bangladesh.  
Tel: +8802-996641930  
E-mail: [registrar@sau.ac.bd](mailto:registrar@sau.ac.bd)





সিলেট কৃষি বিশ্ববিদ্যালয়  
Sylhet Agricultural University

Memo No.Reg./Ett.-1/P.File (Teacher-141)/13/2166

Date: 24.09.2025

**ORDER**

The University authority is pleased to allow **Dr. Hira Lal Gope** (Passport No-A05400937), Associate Professor, Department of Computer Science and Engineering, Faculty of Agricultural Engineering and Technology, Sylhet Agricultural University, Sylhet, Bangladesh to visit India for the purpose of medical treatment from 26.09.2025 to 06.10.2025. In this connection, authority has already approved his station leave permission from 26.09.2025 to 06.10.2025 vide memo no. Reg./Estt.-1/P.File (Teacher-141)/13/2165; dated: 24.09.2025 under the following terms and conditions:

1. That, this University will not bear any financial liability for his said visit.
2. That, after completion of visit Dr. Hira Lal Gope will be bound to return and join his duty in time.
3. This order is issued in pursuance of the office order vide memo no: ইউজিসি/প্রশাঃ/৪(৪)/৭৩(ভি-১০)২/৭৬৬২ Dated: 08.09.2011, University Grants Commission of Bangladesh, Ministry of Education, Government of the People's Republic of Bangladesh.

By order of the Vice-Chancellor,

Sd/-

(Professor Dr. Md. Asad-ud-doullah)  
Registrar (Additional Charge)  
Sylhet Agricultural University, Sylhet.

Memo No.Reg./Ett.-1/P.File (Teacher-141)/13/2166

Date: 24.09.2025

Copy forwarded for information and necessary action to (not as order of seniority):

1. The Secretary, Secondary and Higher Education Division, Ministry of Education, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. The Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. The Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
4. Director General, Department of Immigration and Passport, Sher-e-Banglanagar, Agargaon, Dhaka.
5. Immigration officer, Hazrat Shahjalal (R.) International Airport, Dhaka.
6. Officer-In-charge, Indian High Commission, House No. 2, Road No. 142, Gulshan-I, Dhaka.
7. Dr. Hira Lal Gope, Associate Professor, Department of Computer Science and Engineering, Sylhet Agricultural University, Sylhet, Bangladesh.
8. Chairman, Department of Computer Science and Engineering, SAU, Sylhet.
9. Dean, Faculty of Agricultural Engineering and Technology, SAU, Sylhet.
- ✓ 10. Director (ICT), SAU, Sylhet. (Requested to upload in website)
11. Director (Finance and Account), SAU, Sylhet.
12. Officer-In-Charge, Tamabil Check post, Sylhet, Bangladesh.
13. P.S. to VC (for kind information of Vice-Chancellor), SAU, Sylhet.
14. Office Copy.

24.09.25

(Professor Dr. Md. Asad-ud-doullah)  
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